

**FILM AND TELEVISION INSTITUTE OF INDIA  
LAW COLLEGE ROAD,  
PUNE – 411 004**

No. D- 21013/NP/1152-2/2016-17/PS

Date: 27.07.2016

To,

**Sub : Submission of estimate / quotation for Annual Maintenance Contract of Swimming Pool & providing one life guard for one year period. Due Date: 19/08/2016 before 3 p.m.**

Sir,

It has been decided to entrust the Annual Maintenance of Swimming Pool including the chemical material, labour duty 8 hrs. six days a week and overall supervision charges and providing of one life guard for smooth functioning of swimming pool for one year period which can be extended upto 3 years if work is satisfactory. The person deployed at swimming pool should be well conversant with operation of filtration plant. Mixing of proper chemical and punctual.

Regarding qualification & duties of life guard, must possess the required qualifications and license as per Pune Municipal Corporation rule. At the time of duty he should take care of all swimmers and be always alert for avoiding any mishap.

You are therefore, requested to kindly inspect the swimming pool and filtration plant and submit your estimate / quotation for the Annual Maintenance and providing of services of life guard before due date positively. The quotation received thereafter, will not be entertained. The scope of work is attached at annexure A which should be duly signed and stamped.

(N.D.Dhote)  
Purchase Officer

Note: On sealed envelope mentioned clearly { Purchase Officer, FTII, Pune – 411 004 } Quotation for AMC Swimming Pool with Tender Number to be submitted at the central registry- Establishment Section before due date positively

Please refer the scope of work at Annexure A

**Annexure – A**

**File no – D-21013/NP-1152-2/2016-17/PS**

**Subject : Annual Maintenance Contract of Swimming Pool & providing one life guard for one year period.**

**Scope of Work and the terms and conditions of AMC are as follows.**

Sr.No.	Description
1	You will do the cleaning and vacuum the pool daily including skimming of any floating debris on the pool Surface.
2	You will do the brushing of pool walls and floors daily.
3	You will carry out the check pressure reading of filter and back wash as and when necessary.
4	You will supply necessary consumables chemicals for cleaning like trichloroacetic acid, sodium hydrochloride, soda ash, bleaching powder, etc.
5	The necessary provision of life guard cum attendant will be made by you on daily basis on eight hours per day. Duty hours will be from 6.00am to 10.00am in morning session and 4.00pm to 8.00pm in the afternoon session. Life guard cum attendant should possess the requisite qualification and license as per PMC Rules.
6	Cleaning work of swimming pool should be carried out between 10.00am to 4.00pm only and cleaner should look after filtration work properly.
7	The payment of AMC will be made on monthly basis on 10 <sup>th</sup> of every month after the receipt of satisfactory report from the Swimming pool Incharge. The payment of Life Guard will be made only for the actual present days per month.
8	Pool sweeper machine of FTII will be made available for daily maintainance work. Swimming pool may be kept close for cleaning purpose as a routine maintainance with prior intimation to FTII.
9	The FTII office may impose suitable penalty in case of defaults and also reserves the right to renew or to terminate contract without any prior notice to you at any time without assigning any reason.

**N.D.Dhote**  
**Purchase Officer**