



# भारतीय फ़िल्म और टेलीविज़न संस्थान, पुणे FILM AND TELEVISION INSTITUTE OF INDIA, PUNE

An autonomous Institute under the  
Ministry of Information and Broadcasting, Govt. of India



## Walk - in Interview for empanelment of the following posts on Short -Term contract basis

No.	Post and Scale of Pay	Total	No. of vacancies				Upper Age Limit
			Gen	OBC – NCL	SC	ST	
1	Associate Professor, Direction PB3 - Rs15600-39100 + Rs 6600 GP	01			01*	65 years	
2	Assistant Professor, Direction PB3 - Rs15600-39100 + Rs 5400 GP	03	01		02*	65 years	
3	Demonstrator, Direction PB1-Rs 5200-20200 + Rs.2400 GP	01	01			40 years	
4	Associate Professor, Cinematography PB3 - Rs15600-39100 + Rs 6600 GP	01	01			65 years	
5	Assistant Professor, Cinematography PB3 - Rs15600-39100 + Rs 5400 GP	02			01*	65 years	
6	Demonstrator, Cinematography PB1-Rs 5200-20200 + Rs.2400 GP	02	02			40 years	
7	Associate Professor, Editing PB3 - Rs15600-39100 + Rs 6600 GP	01	01			65 years	
8	Assistant Professor, Editing PB3 - Rs15600-39100 + Rs 5400 GP	01		01*		65 years	
9	Demonstrator, Editing PB1-Rs 5200-20200 + Rs.2400 GP	02	02			40 years	
10	Associate Professor, Sound PB3 - Rs15600-39100 + Rs 6600 GP	01	01			65 years	
11	Associate Professor, Art Direction PB3 - Rs15600-39100 + Rs 6600 GP	01	01			65 years	
12	Assistant Academic Coordinator PB3 - Rs15600-39100 + Rs 5400 GP	01	01			45 years	
13	Post – Production Supervisor PB3 - Rs15600-39100 + Rs 5400 GP	01	01			45 years	

\* - General candidates may also apply against these reserved posts. Although, preference would be given to the respective reserved category candidates, but in-case no reserved category candidate applies against respective reserved posts or is not found eligible/ suitable for that post, General candidates would be considered/ empanelled against the respective reserved post only for one year and then the post will be re-advertised again for the said category.

### **Walk – in – Interviews are scheduled as follows:**

Sr. No. 01 – 06 Date: 23.07.2016, Interview – 11 am to 4 pm

Sr. No. 07 – 13 Date: 24. 07.2016, Interview – 11 am to 4 pm

**Venue:** Conference Hall, Film and Television Institute of India, Law College Road, Pune – 411 004

**Note:** Interested and eligible candidates may report for document verification at **9.00 to 11 am on 23<sup>rd</sup> & 24<sup>th</sup> July 2016** respectively at the Conference Hall, FTII, along with filled up application form, self attested copies of testimonials, all **ORIGINAL DOCUMENTS/ CERTIFICATES** and Demand Draft of **Rs 500/-** drawn in favour of Accounts Officer, FTII, Pune. Candidates can download the required application form and other details from [www.ftiindia.com](http://www.ftiindia.com).

Candidates claiming Other Backward Class – Non Creamy Layer (OBC – NCL) reservation must possess valid OBC – NCL certificate inclusive of Non – Creamy Layer status and which should have been issued either after 01.04.2016 or must state that the same is valid as on date failing which the OBC – NCL claim would not be considered. No TA/ DA is admissible to any candidate inclusive of SC/ ST candidates.

**Phone: 020 – 25432299**

**REGISTRAR**

## TERMS AND CONDITIONS

1. Duration: appointment will be made for a period of 2 (1+1) years.

2. Qualifications and Experience:-

**i) Associate Professor :-**

**a) Essential**

Degree of a recognized University;

Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

At least 4 years' professional experience of teaching in concerned subject in an institution or organization of repute.

**OR**

Master's Degree of a recognized University or equivalent;

At least 6 years' professional experience in concerned subject including experience of teaching in an institution or organization of repute.

**OR**

Degree of a recognized University or equivalent

At least 8 years' professional experience in concerned subject including experience of teaching in an institution or organization of repute.

Candidates are required to produce evidence of professional work done.

**b) Desirable**

Teaching experience

**Good knowledge of Indian and International Cinema.**

**ii) Assistant Professor: –**

**a) Essential**

Degree of a recognized University;

Degree or Diploma or equivalent in concerned subject from a recognized University or Institution;

At least 2 years' professional experience including teaching in concerned subject in an organization or institution of repute.

**OR**

Master's Degree of a recognized University;

At least 4 years' professional experience including teaching in concerned subject in an organization or institution of repute.

**OR**

Degree of a recognized University or equivalent;

At least 5 years' professional experience including teaching in concerned subject in an organization or institution of repute.

**b) Desirable**

**Good knowledge of Film & TV medium in India and abroad.**

**iii) Demonstrator (Editing)**

**a) Essential**

- 1) HSC or equivalent of a recognized University or Board;
- 2) Knowledge to handle the NLE system (AVID & FCP) for period of 03 Years.

**iv) Demonstrator (Cinematography)**

**a) Essential**

- (i) HSC or equivalent of a recognized University or Board.
- (ii) At least 2 years' experience in film industry in a Camera team as Camera Assistant or equivalent

**v) Demonstrator (Direction)**

**a) Essential**

- (i) HSC or equivalent of a recognized University or Board.
- (ii) Diploma in Direction/Editing/Cinematography/Sound from a recognized University or Institution;

**vi) Assistant Academic Coordinator**

**a) Essential**

Should be a Post-Graduate Diploma Holder from FTII/SRFTI in Film Direction or Film Editing with 2 years experience in the professional field.

**OR**

Should be a Post-Graduate Diploma Holder from FTII/SRFTI in Film Direction or Film Editing with 1 years experience in the professional filed along with experience in syllabus and academic curriculum designing.

**OR**

A Master Degree Holder in Media Management from any University or Institute of repute with 4 years experience in the Media field with at least 1 year experience in Academic Administration in an University/College of repute.

**Desirable**

Knowledge of Academic Management, Scheduling of Curriculum

**vii) Post Production Supervisor**

**a) Essential**

Should be a Post-Graduate Diploma Holder from FTII/ SRFTI in Film Direction or Film Editing with 1 & 1/2 years experience in the professional field.

**OR**

A Master Degree Holder FROM ANY University or Institute of repute with 4 years experience in the Media field with at least 2 years experience in Post-Production.

**OR**

A Graduate of a recognized University with at least 5 years' experience in media field with at least 2 years experience in Post-Production.

**Desirable**

Knowledge of complete Digital Post Workflow

**5. Emoluments and deductions:**

<b>Name of the post</b>	<b>Emoluments</b>
<b>Associate Professor</b>	Pay of ₹25350/- pm.* In (PB-3) ₹15600-39100 + ₹6600/- GP (approximate salary will be ₹71800/-)
<b>Assistant Professor / Assistant Academic Coordinator / Post Production Supervisor.</b>	Pay of ₹21000/- pm.* In (PB-3) ₹15600-39100 + ₹5400/- GP (approximate salary will be ₹60750/-)
<b>Demonstrator (Editing) / Direction / Cinematography</b>	Pay of ₹9910/- pm.* In (PB-1) ₹5200-20200 + ₹2400/- GP (approximate salary will be ₹28800/-)
<b>* In addition to above he/she will also be entitled to draw Transport Allowance, HRA and Dearness Allowance as applicable to the regular employee from time to time.</b>	

a) Services of superannuated teacher from FTII or any other Government organization, if hired, as an External Faculty then he / she will be paid emoluments per month as explained above provided such consolidated amount plus pension / PEG does not exceed last salary drawn.

b) The Institution will try to provide the said External Faculty a single room accommodation in the campus. In case the accommodation is not available, External Faculty will be paid HRA as per FTII rules. Accommodation can not be demanded as a matter of right. If accommodation is provided to the faculty he/she is not entitled for HRA and liable to pay rent.

d) There will not be any deductions / contributions towards Provident Fund or any other pensionary contributions from either side. No other administrative / financial benefits will be applicable to the said External Faculty. However, Income Tax, Professional Tax and any other Govt. Tax will be deducted as per rules.

## **6. Leave Rules:**

The hired External Faculty would be entitled for 2 & ½ days leave per completed month (30 days). However, such leave can be accumulated only up to the hired period and to be consumed within the said hired period. Thereafter, the said leave will lapse automatically. There will be no leave encashment for the said leave. This leave will be in addition to the gazetted holidays, second / fourth Saturday's and Sunday's.

**(a) General:** Leave cannot be claimed as a right. Discretion to refuse or revoke leave is reserved with the Director.

**(b) Sanctioning Authority:** The sanctioning authority for granting the leave will be the Director / Dean but only on the recommendation of the concerned head of the department.

**(c) Vacations:** The said External faculty will not be entitled for any vacation.

## **7. Termination of contract under misconduct or unauthorized absence:**

a) In case of misconduct or inefficiency or any complaints or breach of any rules and regulation as are applicable to the permanent FTII employees, Director is empowered to terminate the services of said External Faculty without any notice.

b) The External faculty may have to give prior notice of one month to the Director, in case he terminates the contract with the FTII.

c) Hiring the services of external faculty may be terminated at any time by giving 30 days notice in writing or one month salary in lieu of notice.

d) The said External faculty at the time of joining duties may have to furnish a self declaration stating that he/she is/ was not involved in any criminal, antisocial, anti-national, illegal activity and that no existing court or police case is against him/her.

Any falsification of information of relevant eligibility condition/ qualification or personal information would lead to disqualification for appointment.

**NOTE :-**

The application should be accompanied by a crossed Demand Draft of ₹500/- (₹ Five Hundred Only) **for each post**, drawn on any Nationalized Bank in favour of Accounts Officer, Film and Television Institute of India, Pune, payable at PUNE. Remittance in cash, postal orders or Cheques will not be accepted. **Applications received without DD will not be considered.**

No Transport allowance will be paid for attending the interview.

Applications in the **prescribed proforma (Annexure-I)** along-with all the supporting documents must be submitted at the time of document verification failing which the candidature of candidate would be cancelled.

No. A-12024/11/2012-Est.  
Pune – 411 004

**FILM AND TELEVISION INSTITUTE OF INDIA,**  
**LAW COLLEGE ROAD, PUNE – 411 004**

FORMAT FOR APPLICATION

(Please read the 'General Terms & Conditions' carefully and fill the application accordingly. Any deviation from the same will disqualify the candidate)

**APPLICATION FOR THE POST OF \_\_\_\_\_**

To  THE ADMINISTRATIVE OFFICER, FILM AND TELEVISION INSTITUTE OF INDIA, LAW COLLEGE ROAD, <b>PUNE - 411 004.</b>	<b>Applied under Category</b> (please type YES against applicable category)		<i>Paste Self attested          recent          coloured Photograph</i>
	UR		
	SC		
	ST		
		OBC	

Date of Publication of advt : \_\_\_\_ / \_\_\_\_ /2016

1.	Name in Full (in Block letters)	First Name																											
		Middle Name																											
		Surname																											
2.	Father's/Husband's Name (in Block letters)																												
3.	Postal Address with Pin Code																												
4.	(a) Date of Birth (As per School Certificate)	DD			MM			YYYY																					
	(b) Age as on last date of receipt of application	Years				Months				Days																			
5	<b>Educational Qualification and Technical Qualifications :</b> (Attested copies of all certificates, Educational qualifications obtained should be attached with the application and should in addition be authenticated by the candidate's full signature).																												
Sr. No	Name of the Institute/College attended with Name of University/ Board	Period of study		Name of the Exam. passed																									
		From	To																										

6	Experience (Give in chronological order details of your employment) :		
	Full address of the office, Firm or Institution	Post Held	To
7	Experience in any aspects of Film and TV production & craft		
	Full address of the office, Firm or Institution	Post Held	To
8	Particulars of copies of attested documents attached	(a) Age Proof (b) Educational Qualification / experience proof (c) Other additional documents as per requirement of the post, if any. (d) (e)	
9	Application Fee Details :		
	Amount of DD	Number & Date of DD	Name of the Issuing Bank
	₹500/-		
10	E-mail ID -		
	Phone No.		

Date : / /2016

(Signature of the candidate)